

SUTHERLAND DISTRICT COUNCIL

District Offices  
Main Street  
GOLSPIE

Dornoch Community Association  
Per Mr P G Wild  
The Meadows  
DORNOCH

28 November 1983

Dear Sir/Madam

LOTTERIES AND AMUSEMENTS ACT 1976  
REGISTRATION OF SOCIETY

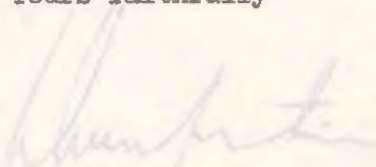
I wish to draw your attention to Schedule 1 and Paragraph 9 of the above named Act where it is stated that every Society which is registered under the Act shall pay to the Local Authority on the first day of January in each year, while it is so registered, the fee payable which is £10.

I have also to draw your attention to Schedule 1 and Paragraph 8 of the Act where it states that a Society which is for the time being registered under this Act may, at any time, apply to the Local Authority for the cancellation of the registration.

If you do not wish your Society to be registered during the year 1984 please let me know within 14 days.

I have also to refer to Schedule 1 (Part II) of the Act which requires the promoter of the lottery to submit, not later than the end of the third month in which the winners of prizes in the lottery are ascertained, a return certified by two members of the Society who have been appointed by the Society to certify that the return is correct. Please ensure that any return outstanding is now submitted to me.

Yours faithfully

  
Chief Executive

Enc



## SCOTTISH EDUCATION DEPARTMENT

New St Andrew's House  
Edinburgh EH1 3SY

Telephone 031-556 8400 ext 4229  
Telex 727301

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P G Wild Esq  
Secretary  
Royal Burgh of Dornoch & District  
Community Association  
The Meadows  
DORNOCH IV25 3SF

*Please reply to The Secretary*

Your reference

Our reference

JTF/A/H87

Date

8 February 1984

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Dear Sir

FURTHER EDUCATION (SCOTLAND) REGULATIONS 1959  
CAPITAL GRANTS TO APPROVED ASSOCIATIONS  
ROYAL BURGH OF DORNOCH & DISTRICT COMMUNITY ASSOCIATION

I refer to the Department's letter dated 29 August 1980 offering grant in terms of the Further Education (Scotland) Regulations 1959.

Paragraph 3 of that letter states; "the accounts of the applicants shall be audited and shall be submitted to the Secretary of State at the end of the current financial year and each subsequent year in which grant is being paid".

I should be grateful therefore if you would arrange to forward as soon as possible a copy of your organisation's accounts.

Yours faithfully

A R PETERKIN



EAST SUTHERLAND COUNCIL OF SOCIAL SERVICE

AND COMMUNITY EDUCATION SERVICE

VILLAGE HALLS CONFERENCE - EXCHANGE OF EXPERIENCES: 28 NOVEMBER 1983

PRESENT

Mrs A Burnett, Pulrossie Farm, Dornoch	ESCSS	Secretary
Mrs Mary Bryden, Kyleview, Inveran, By Lairg	Invershin	Secretary
Mrs Mairi Maclean, Invershin Farm, By Lairg	Invershin	Committee
Mr Donald Maclean, Invershin Farm, By Lairg	Invershin	Committee
Mr Sandy Chalmers, Balchraggan, Invershin	Invershin	Committee
Mrs Carol Holmes, Greenpark, Helmsdale	Helmsdale	Committee
Mr Roddy Macleod, Brae, Strathoykel, Ardgay	Rosehall	Committee
Mr Peter Wild, The Meadows, Dornoch	Social Club	Secretary
Mr O J Ross, Woodend, Achrain, Lairg	Shinness	Committee
Mr J A Corbett, 25 Achfrish, Shinness	Shinness	Committee
Mr Martin Calder, Glengate, Bonar Bridge	Bonar Bridge	Secretary
Mrs Joyce Steven, Fload, Dornoch	Clashmore	No committee
Mrs Margaret Macpherson, Findon Cottage, Clashmore	Clashmore	No committee
Mrs Mary Shand, Skibo, Clashmore	Clashmore	No committee
Mr George MacBeath, Auld Hoose, Doll	Doll	Chairman
Mrs Mary Dudgeon, Crakaig, Loth	Loth	
Mr George Murray, Morven, Rogart	Rogart	Chairman
Mr L G Steven, West Langwell, Rogart	Rogart	Secretary
Mr Don Keniston, New Buildings, Lairg	Lairg	Secretary
Col A Gilmour, Invernauld, Rosehall	H.R.C.	Member
Mr D Munro, Willowbank, Evelix, Dornoch	S.D.C.	Leisure & Rec.
Mr Colin Pritchard, HIBB, Wick		
Miss Leitch, HIBB, Wick		
Mr W Ashplant, 13 Elizabeth Crescent, Dornoch	ESCSS	Vice Chairman
Miss M Wilson, Education Offices, Brora	Senior Community Education Worker	
Mr Lawrence Jamieson, Golspie Youth Centre	Community Education	
Miss Alison Cameron, Press		

Mr W Ashplant was in the chair.

1. Introductions

Mr W Ashplant welcomed everyone to the meeting and introduced those people there on an official capacity. This conference was set up for everyone to participate in discussion and to learn from the experiences of others.

2. Capital Grants

Col Gilmour presented a paper on the Highland Regional Council's Capital Grant to Voluntary Organisations Scheme. An amendment to paragraph 1 was noted, and should now read:

"The Scheme is operated by the Highland Regional Council in conjunction with the Scottish Education Department. The Scottish Education Department will award a 50% grant up to a maximum of £50,000. On approval of an application, the Regional Council awards 25% of total eligible costs up to a maximum of £25,000. The Highlands and Islands Development Board may also award grant on a pound for pound basis against locally raised funds to a maximum of 12½% or £12,000 whichever is the less".

This means that a local group may only have to pay 12½% of total costs.



### 3. Maintenance Grants

Mr D Munro presented a paper on Sutherland District Council's Maintenance Grants for Village Halls. Normally a grant of up to 50% of the cost is allocated, The grant is paid on completion of the work, after the premises have been inspected by the Clerk of Works.

HIDB will consider grant aid to large items of repair, such as roofing, on a pound for pound basis.

Highland Region's Capital Grants Scheme is not for maintenance, but may be used for assistance with an extension, a new heating system or stage lighting. An architect must be involved in the planning of such schemes and his fees are included in the grant.

Landscaping around a Hall may be considered for grant aid by the District Council, but should in fact be submitted along with the original application for capital grants. The Manpower Services Commission may be able to assist in such schemes under the Community Programme.

Beatrice Oil Trust. To apply for grant aid from this fund, a group must have charitable status as recognised by the Inland Revenue. The model constitution of the Scottish Council of Social Service is acceptable by the Inland Revenue.

### 4. Special Project Grants

Col. Gilmour explained that this Grant, although previously available only to Community Councils, is now open to all Voluntary Organisations. A grant of up to £1000 or 50% of the cost of the scheme may be awarded. Advice and support can generally be sought from Secretaries of Community Councils.

### 5. Helmsdale Community Centre

As Helmsdale Community Centre is more active than most other Halls in Sutherland, Carol Holmes gave a summary of their programme.

It is open 6 days a week, 10 am to 4 pm for teas and coffees and staffed by volunteers on a rota system, one person working for 2 hours. One person is responsible for the rota system, for finding replacements, etc. The income from this pays the cleaning bill (one person one day per week).

#### Regular Programme

- Monday - Youth Club for up to 15 years  
Whist Night (alternate Mondays)
- Tuesday - Junior Boys Club: 4-6 pm
- Thursday - Keep Fit Class
- Friday - Free Church 'Net Youth Club'
- Sunday - Christian Fellowship

The Centre /

The Centre is also used by the Gala, WRI, and for children's parties, etc. The shower is a popular facility with the tourists and youth hostellers, charge 50p.

There are also plans to start a Day Centre for the housebound.

Financially, Helmsdale Community Centre is supported by Highland Regional Council, Community Education Service, who pays 50% of the electricity costs. This financial aid is not available to Halls or Centres who only let out their premises to other groups. Management Committees must be seen to be actively promoting community activities and providing a service to the community. Each application for such support is assessed as an individual case.

#### 6. Village Halls vs. Schools

It was mentioned that some halls are losing local groups and hence losing let income, if a school is available free of charge. All youth groups, OAPs, unemployed groups and educational classes and lectures can use school premises free of charge. Some village halls felt that there should be constructive consultation and co-operation between the Education Authority and Village Hall Committees to avoid duplication of services and the resultant waste of public funds.

#### 7. Commercial Letting

Discussion on commercial lets to businesses, traders, etc. revealed that although most Village Hall committees have a policy, they vary from one hall to another. The following examples of charges were quoted:

Lairg Community Centre:	£50
Rogart Village Hall:	No commercial lets
Dornoch Social Club:	Main hall £40, small hall £25

The Dornoch Committee had agreed with local traders to allow no more than one commercial let per month. It was seen as a good idea to meet with local traders, who often give support to Village Halls.

#### 8. Bulk Insurance

Federations of Village Halls can benefit from corporate insurance schemes. Mr Ashplant gave an example of a scheme agreed by General Accident for Kincardineshire Federation where premiums have been reduced, on average, by 50%, at the following rates:

Buildings, fire and special perils:	40p per £1000
Contents for burglary:	25p per £1000

Two conditions of this particular arrangement are:

- (i) It must be a 3 year contract
- (ii) The total valuation of halls to be in excess of £1 million

The majority of Village Halls represented were interested in the scheme. Those interested to send details of present insurance coverage and costs to Mrs Alison Burnett, who will then see if each case is viable.

To administer/



To administer such a scheme, the Village Halls would either have to set up their own Federation of Village Halls in Sutherland or continue to meet annually with the Council of Social Service and Community Education. Mrs Burnett was prepared to administer the scheme initially.

9. Lotteries

The Sutherland Council of Social Services is proposing to offer local voluntary organisations a method of reducing the cost of registration under the Lotteries and Gaming Act, which is required for the legal sale of lottery tickets. For instance, if a Village Hall committee becomes a member of the Council at a fee of £2 per annum, they will be entitled to run a lottery under the registration held by the Council of Social Service, thus saving a registration charge of £10 per annum.

Mrs Burnett pointed out that if a Federation of Village Halls was formed in Sutherland, it could register under the Lotteries and Gaming Act rather than operate the scheme through ESCSS.

10. Heating

Mrs Alison Burnett agreed to send off for quotes on various heating systems. She also agreed to get details on a scheme through the Department of Energy.

11. Resources

Margaret Wilson told those present of the resources available on loan free of charge to community groups. There are several items of equipment such as video camera and recorder, projectors, TV, film and equipment catalogues, books and leaflets on eg. fundraising, management committees, administration, activities, etc. These can be booked by phoning Golspie Youth Centre, Golspie (Golspie 3500).

82-62-09



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FOR ROYAL BURGH OF DORNOCH COMMUNITY ASSOCIATION  
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SECY/TREASURER

Charles Wood

*[Signature]*

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Dornoch & District Community Assoc.  
Per Mr J Bishop  
Dental Surgery  
Castle St., Dornoch, Sutherland

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Dornoch Community Assoc.  
c/o G.A. McKenzie  
The Garage  
Dornoch

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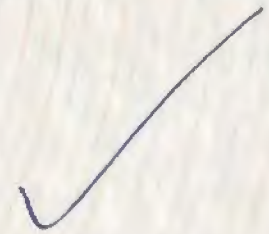
PAGE No.	INVOICE DATE	INVOICE No.
1	1Nov82	18386

TRANSACTION	CUSTOMER ORDER REF.	DESPATCH DATE	ADVICE NOTE No.	REMARKS	ACCOUNT No.
Credit sale		2/2	4867		78144

PRODUCT CODE	DESCRIPTION	QUANTITY	PRICE	PER	DISCOUNT	VALUE	VAT
100	HH MA 150 PA Amplifier	1	288.77			288.77	2
100	Pr. HH Pro80 loudspeakers	2	153.29			306.58	2
	Less discount				60.35		
	Carriage		10.00			10.00	2

*Paid 16/12/82*

*This invoice does not constitute a second demand for payment, if settlement has been made against the Advice Note.*



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2	15.00	473.91	71.09		473.91		71.09	545.00

Bulbroughs 034579690



# EAST SUTHERLAND COUNCIL OF SOCIAL SERVICE

Chairman : H.J. McDowell

Secy. : Mrs Allison S. Burnett

Mr P. Wild,  
Dornoch Social Club,  
The Meadows,  
Dornoch.

Pulrossie Farm,  
Dornoch,  
IV25 3RL

Tel. Whiteface 206 (STD 066 288)

17th November 1983.

Dear Peter,

VILLAGE HALL CONFERENCE 28th NOVEMBER, 1983 at 7.30p.m. GOLSPIE

A Village Hall Conference catering for the many hall committees in the East of Sutherland, has been arranged to allow them to come together and discuss points of common interest. The venture, being run by the Community Education Department and our Council, is designed to encourage a swapping of ideas and information in such areas as charges, fund raising, supervision of young peoples groups, hire of equipment, re-furnishing of premises and the wider issue of facilities in general. The title for the evening is "Exchange of Experiences".

Although information and advice about grants from the Region, the District and the Highlands and Islands Development Board will be available, the main aim is to encourage those attending to discuss with each other their successes, problems and failures.

There is no restriction on the number of people attending the Caberfeidh Hotel on Monday 28th November at 7.30p.m. Please come and arrange for some members of your committee to join you. If your particular concern has not been identified in this letter it will be possible to have the matter included on the agenda. In the chair will be Mr Ashplant, Vice Chairman of my Council, and he will ensure that everyone has the opportunity to participate in the discussion.

I look forward to meeting you in Galspie on Monday 28th November.

Yours sincerely,

*Alison*



# Highland

Department of Law and Administration  
Harold Farquhar, B.L., B.A.  
Director of Law and Administration  
and Depute Chief Executive

Highland Regional Council  
Regional Buildings  
Glenurquhart Road  
Inverness IV3 5NX

Telephone (0463) 234121  
Telex No. 75313

Please ask for Mr. Silver Our ref CS/HMW: Gc/Xp

Extension No 205

Your ref

Date 14th November, 1983

P.G. Wild, Esq.,  
Dornoch Community Association,  
The Meadows,  
DORNOCH,  
Sutherland IV25 3SF.

Dear Sir/~~Madam~~,

GRANTS TOWARDS SPECIAL PROJECTS 1983/84

I refer to your application to the Regional Council for a special project grant in respect of the proposal by your Organisation to provide and lay floor covering in coffee/community room.

The applications were considered at a recent meeting of the General Purposes Committee of the Council. I regret to inform you that your application was refused for the following reason:-

scheme already grant-aided under Capital Grants Scheme.

Yours faithfully,

DIRECTOR OF LAW AND ADMINISTRATION