

Mr G. Megahy,
Community Halls Advisor,
SCVO
19 Claremont Crescent,
Edinburgh

21st May 1987

Dear George,

Community Halls Advisory Service

In Lairg last evening, the annual meeting of representatives of Village Halls in Sutherland discussed at some length the proposals for a Community Halls Advisory Service. I was instructed as Chairman of that meeting to pass on to you the conclusions reached.

It was unanimously agreed that the Village Hall network undoubtedly required support and advice and that the rejection of the grant application by SWSG, whilst not surprising, should not be allowed to deter the future provision of this essential service. The meeting appreciated that SCVO would do their best to continue the advisory service but were made aware that even the part-time support given by yourself might have to be severely reduced in view of likely future constraints. I explained that part of SCVO's task was initiate essential support services as demand arises, to assist their early growth and then, in a situation such as CHAS, to ensure that a viable and independently managed organisation takes over. However, it was the opinion of the meeting that the national Conference on 30th May should be asked to support a claim for the funding of a full-time post at SCVO for a Village Halls Advisor.

The meeting also noted that the time and expense of travelling made it difficult for the views of community halls in the Highlands and the Western Isles to be represented to the steering committee and they were hopeful that a procedure could be agreed which would ensure that the opinions of those in remote areas on the future of advisory services for community halls are obtained.

A representative from Sutherland, Mrs W. Mackay from Lochinver, will be attending the Conference on 30th May. This letter is sent in her support.

With best wishes,

Sincerely,

W.B. Ashplant (Chairman).

Schedule of Conditions of Hire

1. The hire charge will be paid upon acceptance of the Offer of Hire when the booking will be deemed to have been made. The charge will be paid to the Secretary of the Royal Burgh of Dornoch and District Community Association for onward transmission to the Treasurer.
2. It is a material condition of a booking being made that in addition to the hire charge there is paid to the said Secretary upon the Acceptance of the foregoing Offer of Hire, a deposit of £100. This deposit will be repayable within one month of the date of hire.
3. Notwithstanding Condition 2 above, it shall be in the power and sole discretion of the Committee of the Royal Burgh of Dornoch and District Community Association to make any necessary deductions from the deposit paid to cover any insurance claim arising as a result of the hire to the hirer of the Community Hall/Social Club in terms of the foregoing Offer of Hire and this Schedule of Conditions of Hire and in respect of the replacement cost of any damage occasioned as a result of the said hire in relation to the Community Hall/Social Club itself, any fittings, fixtures, furnishings, plenishings or any other items of equipment contained therein, fixed or moveable. In the event of any such deductions being deemed necessary the amount to be deducted shall be fixed by the Committee whose determination thereof shall be final and binding upon the hirer.
4. The hirer shall be responsible for ensuring that the the Community Hall/Social Club is left in an acceptably clean and tidy condition following the hire. The decision as to whether the condition of the hall is acceptable after the hire shall be made by the Committee of the Royal Burgh of Dornoch and District Community Association and shall be final and binding upon the hirer and it shall be open to the said Committee to impose a penalty charge on the hirer, deductible from the said deposit, in the event that they deem that the Community Hall/Social Club has not been so left in an acceptably neat and tidy condition, the level of such a penalty charge to be decided by the Committee in their sole discretion.

Duplicate

(To be returned signed)

Royal Burgh of
Dornoch and District
Community Association

Dear Barrie,

Hire of Community/Hall / Social Club

On behalf of the Royal Burgh of Dornoch and District Community Association I hereby offer to hire the Community Hall/Social Club to you "the hirer" on Friday 31/7/87 "the date of hire" for the purpose of A dance at a charge of £30.

The hire is subject to the conditions on the schedule annexed hereto. Please return the duplicate letter and Schedule of Conditions enclosed endorsed with your acceptance.

Yours Faithfully

S Swanson (Secretary)

On behalf of TRENTHAM TOW I hereby accept the above offer of hire on the foregoing terms and those contained in the Schedule of Conditions of Hire annexed to the offer.

Signed

BJS Will

On behalf of

TRENTHAM TOW TEAM

Address

TRENTHAM HOTEL DORNOC

Hire of Community Hall/Social Club

The hire is subject to the conditions on the Schedule annexed hereto. Please return the duplicate letter and Schedule of Conditions enclosed endorsed with your acceptance.

On behalf of Tow Team I hereby accept the above offer of hire on the foregoing terms and those contained in the Schedule of Conditions of Hire annexed to the Offer.

Signed Big Will

On behalf of Tow Team

Address Trenton Hotel

Schedule of Conditions of Hire

1. The hire charge will be paid upon acceptance of the Offer of Hire when the booking will be deemed to have been made. The charge will be paid to the Secretary of the Royal Burgh of Dornoch and District Community Association for onward transmission to the Treasurer.
2. It is a material condition of a booking being made that in addition to the hire charge there is paid to the said Secretary upon the Acceptance of the foregoing Offer of Hire, a deposit of £100. This deposit will be repayable within one month of the date of hire.
3. Notwithstanding Condition 2 above, it shall be in the power and sole discretion of the Committee of the Royal Burgh of Dornoch and District Community Association to make any necessary deductions from the deposit paid to cover any insurance claim arising as a result of the hire to the hirer of the Community Hall/Social Club in terms of the foregoing Offer of Hire and this Schedule of Conditions of Hire and in respect of the replacement cost of any damage occasioned as a result of the said hire in relation to the Community Hall/Social Club itself, any fittings, fixtures, furnishings, plenishings or any other items of equipment contained therein, fixed or moveable. In the event of any such deductions being deemed necessary the amount to be deducted shall be fixed by the Committee whose determination thereof shall be final and binding upon the hirer.
4. The hirer shall be responsible for ensuring that the the Community Hall/Social Club is left in an acceptably clean and tidy condition following the hire. The decision as to whether the condition of the hall is acceptable after the hire shall be made by the Committee of the Royal Burgh of Dornoch and District Community Association and shall be final and binding upon the hirer and it shall be open to the said Committee to impose a penalty charge on the hirer, deductible from the said deposit, in the event that they deem that the Community Hall/Social Club has not been so left in an acceptably neat and tidy condition, the level of such a penalty charge to be decided by the Committee in their sole discretion.

4, Stafford Rd
Dornoch,

Schedule of Conditions of Hire

The hire charge will be paid upon completion of the Offer of Hire when the hirer will be deemed to have been hired. The charge will be paid to the Secretary of the Royal Burgh of Dornoch and District Community Association for onward transmission to the hirer.

Dear Mr Shepherd

Hire of Community Hall/Social Club

On behalf of the Royal Burgh of Dornoch and District Community Association I hereby offer to hire the Community Hall/Social Club to you "the hirer" on 24/12/87 "the date of hire" for the purpose of Disco at a charge of £30.

The hire is subject to the conditions on the Schedule annexed hereto. Please return the duplicate letter and Schedule of Conditions enclosed endorsed with your acceptance.

Yours faithfully

S. Swanson (Secretary)

On behalf of I hereby accept the above offer of hire on the foregoing terms and those contained in the Schedule of Conditions of Hire annexed to the Offer.

Signed B. Shepherd
On behalf of EAGLE DARTS CLUBS
Address CASTLE STREET
..... DORNOCH

Highlands and Islands Development Board

Bridge House · 27 Bank Street · Inverness IV1 1QR

Telex 75267

Fax (0463) 244469

Switchboard (0463) 234171

Direct Line (0463) 244258

Contact Mrs M Hutton

Our Ref MH/AS (TSP/27/6)

Your Ref

Date 22 May 1987



Mrs S Swanson
Secretary
Dornoch Community Association
c/o 4 Stafford Road
DORNOCH
Sutherland
IV25 3LN

Dear Mrs Swanson

VILLAGE HALL SCHEME 1987

I have pleasure in informing you that the application submitted to the Board for financial assistance under the 1987 Village Hall Scheme has been considered and the Board have decided to offer a contribution of £480 (Four hundred and eighty pounds).

The Conditions upon which this contribution is offered are set out below and if these are acceptable, I shall be obliged if you will arrange for the acceptance on the last page of this letter to be signed by the authorised signatories and returned to me as soon as possible. A photocopy of this letter and the signed acceptance will be sent for your retention in due course.

If acceptance is not received within 14 days from the date of this letter, the offer may be subject to review or withdrawal.

It is possible that the Board may wish to publicise the fact that assistance has been approved for this project but if you would not wish this to be done please let me know. I shall presume that, unless I hear otherwise from you, you will have no objection to such publicity.

The conditions attaching to this offer are as follows:-

1 Payment

The contribution will be payable in full on receipt of acceptance of this offer.

2 Hall Activities

- (a) A range of clearly defined and worthwhile activities (as approved by the HIDB) shall be made available to tourists for at least six hours per day for a period of 6 weeks during the summer.

- (b) The activities and facilities on offer shall not duplicate or resemble others available to the public locally.
- (c) The hall shall be adequately supervised while open to tourists.
- (d) Facilities and activities available to tourists shall be advertised locally.

3 Insurance

The said Village Hall Committee shall fully insure the Hall building and contents against fire and other risks including protection of the Hall Committee against claims for damages by the general public and/or staff.

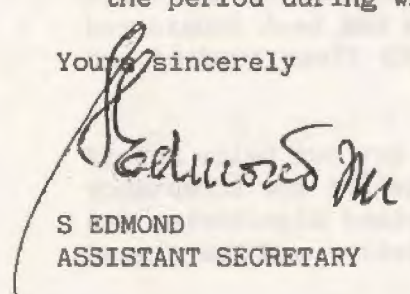
4 Records of Income, Expenditure & Attendance

The HADB shall be supplied with a Record of Income and Expenditure together with details of attendance figures at the hall within one month of the end of the period to which they relate as defined in Condition 2(a) hereof.

5 Repayment

In the event of the hall not remaining open for the full period proposed and as approved by the Board, the Board shall be entitled by notice in writing, to require repayment of that proportion of the contribution applicable to the period during which the hall did not remain open.

Yours sincerely


S EDMOND
ASSISTANT SECRETARY

Date

29/5/87

On behalf of Dornock Community Association
we hereby accept the foregoing offer of contribution and agree to abide by the Conditions.

Michael A. Banks VICE CHAIRMAN

A. Samson Secretary

Highlands and Islands Development Board

Bridge House · 27 Bank Street · Inverness IV1 1QR

Telex 75267

Fax (0463) 244469

Switchboard (0463) 234171

Direct Line (0463) 244258

Contact Mrs M Hutton
Our Ref MH/AS (TSP/27/6)
Your Ref
Date 2 June 1987



Mrs S Swanson
Secretary
Dornoch Community Association
c/o 4 Stafford Road
DORNOCH
Sutherland
IV25 3LN

Dear Mrs Swanson

VILLAGE HALL SCHEME 1987

Thank you for forwarding the completed letter of acceptance in connection with the Board's offer of financial assistance towards the Village Hall Scheme.

I have asked our Financial Control Department to send you first and final instalment of £480 (Four hundred and eighty pounds).

I am enclosing income, expenditure and attendance sheets which must be completed and returned to me within one month of the end of the period of operation. I am also sending, under separate cover, posters and handbills for publicity purposes.

Please ensure that these are prominently displayed locally.

Yours sincerely

Alison L. Munro

p.p. M HUTTON (MRS)
TOURISM MARKETING

Encs



Dornoch Festival Week

c/o Tourist Information Centre
The Square, DORNOCH
Tel: (0862) 810400

1 September 1987

Mrs J Currie
Ceol Na Mara
DORNOCH

Dear Mrs Joan

I enclose our cheque in the amount of £75 in payment for the use of the Social Club during Festival Week. Please also convey our thanks to your committee for their help and advice.

Yours sincerely

Evelyn Calder

E Calder
Secretary

Royal Burgh of Dornoch and District Community Association

An Cardach
Dornoch
Sutherland

7th September 1987

Mrs E Calder
Secretary
Dornoch Festival Week
c/o Tourist Office
The Square
Dornoch

Dear Evelyn,

I am writing on behalf of the Dornoch Community Association to thank you and your committee for the £ 75 cheque for use of the Social Club facilities during Festival Week.

It was super to see the Week resurrected and with so many new faces. You are to be congratulated on an imaginative program catering for all ages and tastes. We look forward to seeing more of the same next year.

Yours sincerely,

Joan C Currie

Joan C Currie,
Chairman,
Dornoch Community Association

p.s. the enclosed Northern Times bill was sent in error to one of our committee.

THE TRENTHAM HOTEL

Prop. BARRIE AND LIZ WILLIAMS

The Poles,
Dornoch,
Sutherland, IV25 3HZ
Tel. (0862) 810 391
810 551

4 Dec 87

Dear Silvia,

Please note I have amended enclosed sheet
as we have two discos in Dec. The cheque for the
Deposit can be held over for both functions.
Bis Will →



Highland & Islands Fire Brigade

Firemaster: Donald Grant, G.I. Fire E.

FIRE PREVENTION DEPARTMENT

Headquarters:

16 Harbour Road
Longman West
Inverness
IV1 1TB



Telephone:

Administration: 222722
Fire Prevention Dept: 239767
(STD 0463)

Please address all communications to the Firemaster

Ext.

If calling or telephoning please ask for

Your ref.

Our ref. 70/04/01/132
JF/JB

Date 9th February, 1988

Dear Mrs. Swanson,

DORNOCH COMMUNITY CENTRE

I refer to your recent letter and I can now confirm that my district officer has visited the community centre and the number of fire extinguishers found are as follows:-

Kitchen	-	10lb dry powder extinguisher and a fire blanket
Coffee Lounge	-	5lb dry powder extinguisher
Exit door in main hall	-	10lb dry powder extinguisher

My officer was unable to enter the games room and the front room, however, our records show that there should be a dry powder extinguisher in each.

Trusting this clarifies the situation.

Yours sincerely,

FIREMASTER