

To be kept attached to the Rating's Service Certificate and handed to him with it on final discharge from the Service.

STEWARD RATING'S HISTORY SHEET

(See K.R. & A.I., Articles 609 and 610.)

Full Name.....Donald Maculloch.....

Port Division.....Portsmouth..... Official Number.....LX 7229 00.....

TRADE CERTIFICATE

For directions for completing this Form, see Article 610, K.R. & A.I.

.....* has been employed from.....
to....., as a personal servant to officers, has been responsible for the custody and serving of food, wines and spirits in officers' messes and for the care and maintenance of silver, glass and china supplied for the use of officers.

His character during service was†.....Very good.....

His general efficiency in carrying out his duties was†.....Satisfactory.....

His efficiency on discharge was assessed as†.....Satisfactory.....

SPECIAL REMARKS†—

Signed.....[Signature].....
FOR COMMODORE
194

H.M.S. Vesey

*Name and rating in full.

†See Art. 610, K.R. & A.I., clauses 3 to 7.

†Include power of command, intelligence, initiative, energy, and any qualifications (i.e., catering abilities and experience) not otherwise recorded.

To be completed in the Ship or establishment from which a man is discharged to shore, or to Depot as a preliminary for discharge to shore.

To be filled up on completion of Vocational Training Course, other than a Correspondence Course

VOCATIONAL TRAINING CERTIFICATE

(Vocational Training is optional)

Vocation.....

We certify that (Name).....Residence.....

has satisfied us that he possesses a†.....knowledge of vocation mentioned, and we consider that*

Examiners

Business and Business Address.....

Date of Examination.....Vocational Training Committee.

Signed.....President.

† Here insert qualifications.

* Special notations as applicable.

A pamphlet entitled "His Majesty's Naval Service ; A brief description of the Qualifications and Abilities of the Men of the Naval Service," is distributed to the Employment Exchanges under the Ministry of Labour in order to assist the Employment Exchanges in dealing with the cases of Discharged Naval Ratings.

EMPLOYMENT RECORD

NOTE:—To be filled up on termination of service under a particular Accountant Officer, except in the case of Retinue or personal staff, when the form is to be completed by the Officer to whom the rating is attached. The record is not normally to be completed in respect of periods of less than three months, the Accountant Officer may, however, at his discretion make an entry for a shorter period if he has particular reasons for so doing.

Ship	Rating	Date		Mess in which employed	Capacity in which employed, e.g. Admiral's Ch. Sd., Captain's Valet, W. R. Messman, Gun Room Messman, etc.	Remarks as to ability, whether recommended for Valet, Wine Steward, Messman, Steward, Admiral or Captain's Steward, etc., Ability to take charge of staff, Record of examinations passed	Signature of Accountant Officer if of Paymaster-Lieutenant's rank or above; otherwise Captain
		From	To				
1				5	6	7	8
'Victory'	As Stwd	2.11.44		Passed for Steward		Good: 89/120.	<i>P. B. Anderson.</i> LIEUTENANT ROYAL NAVY
GLENROY	STWD	18.1.45	14.12.45			Promise. Very well. Very clean and polite and takes a keen interest.	<i>W. B. Anderson</i> LICOR (S)
GLENROY	— " —	15.12.45	19.5.46	W.R.	Gun Sticker	Has shown continued progress. He is now a first class skilled man; very well spoken.	<i>W. B. Anderson</i>
Glenroy.	— " —	20.5.46		WR.	— " —	A very good steward, clean & smart in appearance, works well.	<i>J. J. B. Anderson</i> <i>J. J. B. Anderson</i>